

Frequently

Asked Questions (FAQ's)

What are the school's Office hours?

Office Hours are from 7:00 am-3:30 pm

What are Student Hours?

Teachers are in the school from 7:35 am-2:00 pm

Who do I call to report an absence?

Please call the attendance line when your child will be absent (612) 668-3379. When a student returns after an absence or tardiness, please send a note explaining that you are aware of the absence or tardiness.

How do I reach my child during the day?

Phone calls to students can be disruptive to the whole classroom. While we discourage students from receiving phone calls during the day, we also realize that emergencies do occur. Do not call your child's cell phones during school hours. Cell phones are turned off and stored during the day, so please call the office and we will either connect you directly or take a message to deliver to your child at a less disruptive time. If your child calls you to bring a forgotten item to school, parents can sign in at the office and bring the item to the classroom.

I need to change how my child will be leaving school on a given day, how do I do that?

If you are changing your child's end of the day transportation plans you need to send a note to school with your child indicating the change. Your child is to turn the note into his/her teacher in the morning upon arrival to school. This will enable enough time for our transportation coordinator to make appropriate changes and issue a pass for your child.

We understand that things may come up during the day and you need to make a change in your child's transportation plans at the end of the day. If you do not send in a note, you will need to call the office before 12:30 pm. We cannot change transportation plans after 12:30. Once your child is on the bus at the end of the day, we cannot take the child off the bus if you come to pick him/her up if a note was not sent to school or you did not call the school before 12:30.

Phone calls made after 12:30 regarding end of the day changes in transportation make it difficult for us to get the message to the classroom teacher on time before students are dismissed for the day.

My child needs to go home on a different bus with a friend, is that permitted? Students are not permitted to ride a different bus, or get off at a different stop unless they have a bus pass. Students must make these arrangements prior to riding the bus. Each parent must send a note to school indicating that the child has permission to ride a different bus and go to the friend's house. We cannot allow this by phone calls during the day. You must send a note to school with your child.

I just got a job and my child will need to go to someone's house after school. How do I make arrangements for a change in a bus schedule?

Call 612.668.3370 to request a School Bus Change request form. If the new address is within our busing area, we will send the request to Transportation and give you information on the new bus number and time. It can take up to two weeks to get a bus stop change. The change has to go through the district's transportation department.

I need to pick up my child early, how do I do that?

When leaving early all families must sign their child out. When you arrive at the office, just let us know who you are picking up and we will call the student to meet you at the office. If you are bringing your child to an appointment your child must bring proof of the appointment from the clinic to the school office for the absence to be excused. Students will only be released to names that are on the Student Emergency Card.

My child is having a celebration and I want to bake/bring cookies/cakes. Is this OK?

No. Minneapolis Public School Regulation 6690C states: Food shall not be served as a reward, incentive or as PART OF A PERSONAL CELEBRATION whether prepared by the teacher or by a student's family, unless the food is part of a student's Individual Education Plan or Individual Accomodation Plan.

What do I do if my child will be late to school?

Please call the Attendance Line 612.668.3379 to report if your child will be late to school. All late students must sign in at the front desk and obtain a late pass. Students who are late due to an appointment must bring proof of the appointment from their doctor and/or clinic in order to be excused. Any student arriving after 7:35 am will be considered late.

What time do they start serving breakfast at school each morning?

Breakfast is served from 7:15 am-7:30 am. Students cannot be dropped off at school before 7:15.

How do I add money to my child's lunch account and view what s/he has been eating?

Go to <https://www.schoolcafe.com/> and you will find information on paying and monitoring your child's eating habits. Note: You will need

your child's school identification number to access this account; you can either get that from your child or by calling 612.668.3370.

My child has allergies, how do I make sure s/he isn't exposed to reactants?

Be sure that we have an emergency referral form for your child. You should also contact the Emerson Health office at 612.668.3379 who will be happy to discuss any concerns you have, and will educate the teachers of your child.

My child gets frequent headaches; can s/he bring aspirin to school?

For safety reasons students are not permitted to carry their own medication. All medications must be locked in the Health Office and can only be dispersed by the Health Office when approved for use by the child's doctor. Call the Health Office (612.668.3379) for a form that can be faxed to your doctor.

What is MPLS Kids?

<http://mplskids.mpls.k12.mn.us/mkids>

Enrollment: Call 668-3890 for an enrollment packet, or register in person at Minneapolis Kids sites or our central office located at 1250 West Broadway Ave, Minneapolis, MN 55411.

What is BLC?

English-Spanish enrichment program that is designed to foster a welcoming, multicultural, nurturing and fun environment. Creates a bilingual and bicultural environment enriched with academic, interactive and recreational activities for students in pre-k through 5th grade.

<http://blcenter.org/>